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## **Registered provider's experiences of the Active Kids program in NSW**

### **PARTICIPANT INFORMATION STATEMENT**

#### **(1) What is this study about?**

You are invited to take part in a research study about the implementation of the Active Kids Program in NSW. This study aims to gain a comprehensive understanding of the experience of approved Active Kids providers involved in the program. This information will assist NSW and/or other Government's to enhance the reach and adoption of a universal voucher program to increase school aged children's participation in sport and active recreation.

You have been invited to participate in this study because *you or your organisation are an accredited provider of the NSW Government's Active Kids program*. Selection of providers invited to participate in this study was based on geographic location, number of vouchers redeemed in the past 12 months, and organisation type (State-Sporting Organisation/Commercial/Not-for-profit or club level). This Participant Information Statement tells you about the research study. Knowing what is involved will help you decide if you want to take part in the research. Please read this sheet carefully and ask questions about anything that you don't understand or want to know more about.

Participation in this research study is voluntary.

By giving your consent to take part in this study you are telling us that you:

- ✓ Understand what you have read.
- ✓ Agree to take part in the research study as outlined below.
- ✓ Agree to the use of your personal information as described.

You will be given a copy of this Participant Information Statement to keep.

#### **(2) Who is running the study?**

The study is being carried out by the following researchers:

- Dr Lindsey Reece, Dr Katherine Owen and Miss Bridget Foley, Prevention Research Collaboration, Sydney School of Public Health, The University of Sydney

This study is being funded by the NSW Government, Office of Sport.

### **(3) What will the study involve for me?**

You have been invited to participate by the Office of Sport, on behalf of their independent research group, SPRINTER. The contact information used to contact you was provided in your application to be accredited as an Active Kids provider. To participate in the study, you should complete the online form sent in the email from the Office of Sport staff with you availability to participate in a telephone interview.

If you complete the online form, the SPRINTER researchers will email you an interview time and a copy questions they will ask during the interview. The questions cover topics such as organisational capacity to implement the Active Kids program, details about the activity provided, the impact of the Active Kids program on the organisation and its members.

The interview should take approximately 30 minutes and will be audio-recorded by the research group. The audio-recording will be transcribed by a third party. The transcription will be analysed by the SPRINTER group and a report generated for the Office of Sport to inform their work with Active Kids. The Office of Sport will not know whether you participate in this study. All information you provide in the interview will be combined with other organisations for all reporting so that your specific responses cannot be identified.

### **(4) How much of my time will the study take?**

We expect that this study will approximately 60 minutes of your time in total. The discussion with the researchers should take 30 minutes on the telephone or in person, your preference, and an additional 15 minutes may be required to schedule the interview and pre-read the interview questions. You will also be asked if you would like to review the transcript of the interview before it is analysed, this may take a further 15 minutes.

### **(5) Who can take part in the study?**

A sample of organisations will be selected based on the characteristics of their organisation. Anyone involved in the implementation of the Active Kids program, in an organisation selected to participate in this study by the Office of Sport, can take part. To take part in the study, you will need to be available to participate in a telephone interview during the times available when contacted by the researchers.

### **(6) Do I have to be in the study? Can I withdraw from the study once I've started?**

Being in this study is completely voluntary and you do not have to take part. Your decision whether to participate will not affect your current or future relationship with the researchers or anyone else at the University of Sydney, NSW Government or your organisation, if they nominated you to participate.

If you decide to take part in the study and then change your mind later, you are free to withdraw from the study, up until the point where analysis begins, by emailing [SPRINTER.group@sydney.edu.au](mailto:SPRINTER.group@sydney.edu.au). There are not expected consequences of withdrawing from the study.

You are free to stop the interview at any time. Unless you say that you want us to keep them, any recordings will be erased and the information you have provided will not be included in the study results. You may also refuse to answer any questions that you do not wish to answer during the interview. At the end of the interview, you will be asked if you would like to review the transcribed interview before it is analysed. If you would like to review the transcript, the de-identified version will be sent to you by email within 7 days of the interview. You will be asked to provide you comments on the document using track changes if you would like any text modified, within 7 days and return it to [sprinter.group@sydney.edu.au](mailto:sprinter.group@sydney.edu.au).

**(7) Are there any risks or costs associated with being in the study?**

Aside from giving up your time, we do not expect that there will be any risks or costs associated with taking part in this study.

**(8) Are there any benefits associated with being in the study?**

We cannot guarantee that you will receive any direct benefits from being in the study.

**(9) What will happen to information about me that is collected during the study?**

By providing your consent, you are agreeing to us collecting personal information about you and your organisation for the purposes of this research study. Your information will only be used for the purposes outlined in this Participant Information Statement, unless you consent otherwise.

Study findings may be published, but you will not be identified in these publications. Data collected will be stored electronically at the University of Sydney in a secure Research Data Storage drive during and after the study, which can only be accessed by the SPRINTER research group. The SPRINTER group will share de-identified data and summary reports of this information with the NSW Government, Office of Sport. Data will be stored for 5 years.

The questions asked in this interview will cover topics such as organisational capacity to implement the Active Kids program, details about the activity provided, the impact of the Active Kids program on the organisation and its members. You will receive a copy of these questions via email once the researchers allocate you an interview time. Your responses to the interview questions will be audio recorded and transcribed for analysis by a 3<sup>rd</sup> party. The transcription company is based in Australia, subject to Australian privacy legislation and will keep all information confidential. The analysis will be undertaken using an appropriate qualitative research analysis program and results will be used in Ministerial briefings, conference presentations, journal publications and other reports.

**(10) Can I tell other people about the study?**

Yes, you are welcome to tell other people about the study.

**(11) What if I would like further information about the study?**

When you have read this information, *the SPRINTER group* will be available to discuss it with you further and answer any questions you may have. If you would like to know more at any stage during the study, please feel free to contact [SPRINTER.group@sydney.edu.au](mailto:SPRINTER.group@sydney.edu.au) or ask the researcher all your questions before the commence the interview.

**(12) Will I be told the results of the study?**

You have a right to receive feedback about the overall results of this study. You will be able to access a report of this study on the Office of Sport website after the study is finished.

**(13) What if I have a complaint or any concerns about the study?**

Research involving humans in Australia is reviewed by an independent group of people called a Human Research Ethics Committee (HREC). The ethical aspects of this study have been approved by the HREC of the University of Sydney, *Protocol number 2019/155*. As part of this process, we have agreed to carry out the study according to the *National Statement on Ethical Conduct in Human Research (2007)*. This statement has been developed to protect people who agree to take part in research studies.

If you are concerned about the way this study is being conducted or you wish to make a complaint to someone independent from the study, please contact the university using the details outlined below. Please quote the study title and protocol number.

The Manager, Ethics Administration, University of Sydney:

- **Telephone:** +61 2 8627 8176
- **Email:** [human.ethics@sydney.edu.au](mailto:human.ethics@sydney.edu.au)
- **Fax:** +61 2 8627 8177 (Facsimile)

*This information sheet is for you to keep*