



### RISK ASSESSMENT FOR TEMPORARY AGISTMENT OF RDA(NSW) HORSES

This process is undertaken when RDA(NSW) Horses are required to be agisted away from usual RDA(NSW) locations. A register of agistment locations is to be documented and monitored as part of the RDA(NSW) Centre Support Scheme.

Approval Procedures to be followed:

1	Need for temporary agistment is to be determined and approved by RDA(NSW) Centre Management Committee
2	RDA(NSW) Coach is to conduct a site visit in accordance with the Risk Assessment – Temporary agistment of RDA(NSW) Horses
3	RDA(NSW) Coach identifies responsible persons for facets of horse care and welfare
4	RDA(NSW) Coach provides a written report regarding the suitability of the property and persons involved to the RDA(NSW) Centre Management Committee for ratification
5	RDA(NSW) Centre Management Committee document approval of agistment location in Centre Minutes

Monitoring documentation required:

- Attendance diary of identified personnel
- Horse welfare and exercise notes as required
- Incident reporting for all incidents

Activity	Hazard Identification Type/Cause	Risk Assessment Use Matrix	Elimination or Control Measures	Who
Determining the suitability of temporary agistment property	Fences enable horses to access other property or roads	8	Fences are inspected for suitability <ul style="list-style-type: none"><li>- External fences are intact and suitable for horses<ul style="list-style-type: none"><li>o No loose rails or wires</li><li>o No broken rails or wires</li><li>o Corner posts sturdy</li></ul></li><li>- Internal fences are intact and suitable for horses<ul style="list-style-type: none"><li>o No loose rails or wires</li><li>o No broken rails or wires</li><li>o Corner posts sturdy</li></ul></li></ul>	Coach

	Electric fence components shorting out or faulty components		<ul style="list-style-type: none"> <li>- Electric fences are intact and suitable for horses <ul style="list-style-type: none"> <li>o Installed to manufacturers specifications with wire or fence tape and working correctly</li> <li>o Connecting wires between paddocks are covered in electrical tape or conduit</li> <li>o No loose wire / tape sections</li> <li>o Standoff connectors fixed appropriately</li> <li>o Gateways to paddocks include appropriate connectors for people to connect and disconnect the fenceline</li> <li>o Electric fence line signposted</li> </ul> </li> </ul>	
	Gates are easily opened by horses	8	<p>Gates are able to be closed properly</p> <ul style="list-style-type: none"> <li>- Do not enable large gaps between gate and gate post</li> <li>- Latches are sturdy and do not pull out of fence post</li> </ul> <p>Chains reach latches with appropriate slack for quick access</p>	Coach
	Water access points cause lack of available water or injury to persons	8	<p>Water access points are in suitable locations for horses.</p> <p>Hoses are available where required – kept curled up and out of walkways</p> <p>Non slip mats are provided in concreted areas</p>	Coach
	Shelters cause injury to horses	6	<p>Shelters are checked to ensure no sharp edges or points where horses can be caught.</p>	Coach
	Ground cover feed unavailable	5	<ul style="list-style-type: none"> <li>- Feed requirements to be identified</li> <li>- Feed storage area to be checked for safety including access and suitability to prevent feed spoiling</li> <li>- Feed regime to be developed and communicated with all stakeholders</li> </ul>	Coach
Welfare checks of horses on temporary agistment property	Persons injured conducting welfare check	9	<ul style="list-style-type: none"> <li>- Personnel are deemed Designated Horse handlers or supervision is provided by an RDA(NSW) Coach</li> <li>- Designated horse handlers do not provide supervision to others</li> <li>- Tie up points are available and free from hazards</li> <li>- Personal Protective equipment is worn</li> <li>- RDA(NSW) Horse Handling processes are adhered to</li> </ul> <p>Where professional agistment properties are in use the day to day operations of the agistment property is the responsibility of the proprietor.</p>	Designated Horse Handler or Coach

Exercising of horses on temporary agistment property	Exercise area is unsuitable	9	<ul style="list-style-type: none"> <li>- Exercise area is approved by RDA(NSW) Coach               <ul style="list-style-type: none"> <li>o Exercise area has stable footing</li> <li>o Exercise area is clearly fenced</li> <li>o Fences are free from broken rails</li> <li>o Gates are in good working order</li> </ul> </li> </ul>	Coach
	Person injured whilst exercising horses	9	<ul style="list-style-type: none"> <li>- Personnel are deemed Designated Rider or supervision is provided by an RDA(NSW) Coach</li> <li>- Horse meets RDA(NSW) Suitability Guide for horses</li> <li>- Exercise area is checked for hazards prior to use</li> <li>- Exercise of horse is within prescribed guidelines provided by RDA(NSW) Coach</li> </ul>	Designated Horse Handler or Coach

Note: A copy of the Written report must be available for inspection as part of the Centre Support Scheme audit.