



**Address:** PO Box 710 Sydney Markets NSW 2129; **Phone:** 02 8736 1256  
**Email:** [stateoffice@rdansw.org.au](mailto:stateoffice@rdansw.org.au) **Website:** [www.rdansw.org.au](http://www.rdansw.org.au)

11 June 2020

**Per email:** [centres@rdansw.org.au](mailto:centres@rdansw.org.au)

Centre Secretary  
RDA (NSW) Centre

### **Election of Directors to the Board of RDA (NSW)**

Attached please find the Ballot Paper for the election of Directors to the Board of RDA (NSW). Also attached are the profiles of the nominees for the position of Director. As explained later in this letter, there are four vacant Director positions to be filled.

Please number each box in the ballot paper with "1" being placed next to your Centre's first choice as Director, "2" next to the second choice and so on until all boxes are completed.

**The completed ballot papers are to be sent to State Office either by email or mail but MUST reach State Office no later than 5pm on Tuesday 14 July 2020.** No late votes can be accepted.

This is the first time that Members are able to, or requested to, vote for Directors since the 2012 AGM of RDA (NSW) as, since that year, there has not been a full quota of nominees and therefore, under the Constitution, each nominee was deemed to be elected. It is also important to note that this is also the first time that elections need to be held under the current RDA (NSW) Constitution.

This year would also be a year in which, because of the operation of the terms of the new Constitution of RDA (NSW), there would ordinarily be vacant positions on the Board even though there are more than enough nominees to fill those vacant positions.

Due to the provisions of the RDA (NSW) Constitution, there are a few issues that needed to be addressed in relation to the election for Directors prior to this year's AGM.

Under the terms of the RDA (NSW) Constitution, Directors are elected for a period of two years and are then required to stand down. Then, subject to other provisions of the Constitution relating to the maximum number of continuous terms which can be served, can stand for re-election.

This year, six of the seven Directors are completing their second year since being elected to the Board in 2018. They are therefore required to stand down, with Tracy Lucas, having been elected to the Board last year, continuing until next year's AGM.

Under another provision of the RDA (NSW) Constitution, there must be at least one person, and up to four persons, elected to the Board in any one year.

The purpose of this provision, when coupled with the provision that limits the number of consecutive terms that someone could serve as a Director, is to ensure that there is a rotation of Directors over time.

With Tracy being the only on-going Director and a maximum of four able to be elected, there will be five Directors on the Board for the next twelve months. With the amount of work which Directors are required to perform, this is not a sufficient number. Furthermore, it will give rise to similar problems which will be repeated into the future.

Fortunately, Clause 30.4 of the State Constitution allows Directors to determine a way in which this “problem” can be solved. The Directors made a determination under that Clause that a solution to the problem would be to hold a secret ballot amongst all Directors, using two scrutineers.

The aim of the ballot was to choose three Directors who would be able to have their current term extended by one year, with the other Directors standing down. Those Directors whose term was not extended under this process can stand for re-election as per the Constitution.

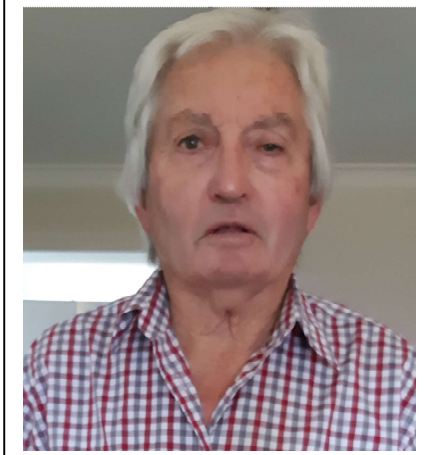
The result of the ballot was that Jan Pike, Margaret Norman and Joseph Orland were elected to be the continuing Directors for a further year, while the other Directors can stand for re-election this year as provided for under the Constitution.

Please do not hesitate to contact both me and State Office if you have any questions in relation to anything contained in this document and its attachments.



Joseph Orland

*Honorary Director, Finance Officer, Company Secretary*



**Riding for the Disabled Association (N.S.W.)**

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## 2020 ELECTION OF THE BOARD OF DIRECTORS FOR THE PERIOD AGM 2020 to AGM 2022

### CANDIDATE PROFILE INFORMATION

Many of the Centres voting may not be familiar with the candidate nominated on this form. In no more than 250 words please describe the candidate. This information can include such things as their background in RDA, the skills which they can bring to the Board and any particular reason(s) they wish to continue on/join on the Board. Either the nominator or the candidate can complete this profile. Please email a passport size photo.

I have been a member of the RDA for over 10 yrs. In that time I have been Vice President, a member of the horse committee, work health and safety committee and also head coach. I am currently Regional Rep for Central West. With many years of horse experience, a thoroughbred trainer I have broken and trained Appaloosas. I have completed life courses on horse nutrition and management. For the last 20 years I have worked as a trainer and assessor for Adult Education and Disabilities. I have trained students in forklift operation, chainsaw, heavy equipment, retail and White Card. I am semi retired and currently teach First Aid for Rural life. For the past 32 years I have been a member of the Rural Fire Service.

I have a good knowledge of the Constitution, rules and regulations of the RDA NSW. I feel that with my experience with horses and working with people with disabilities that I have a lot to offer.

Signed: *W. Gallagher*

Date: 13 - 3 - 20



I have been a volunteer with RDA for five years at the Young Centre. I have a passion for horses which started at an early age growing up on a farm in a large family with horses, competing in pony club, shows, gymkhanas and playing Polocrosse. As a young adult I was involved in a severe motor accident which left me with a physical disability and unable to ride anymore.

Most of my working career has been in manufacturing and retail management in Young and the surrounding districts. I am also a small business owner manufacturing curtains and soft furnishings, upholstery and making and repairing horse rugs.

I am making a career change into the Disability sector which involves me undertaking a Certificate IV in Disability.

My experience with Community volunteering spans many having spent 10 years with the State Emergency Service specialising in motor vehicle rescue and as a Deputy Controller. I have held the position of President of Young Camera Club for four years. I now am a member of their Executive Team, which has given me experience in the governance of an organisation.

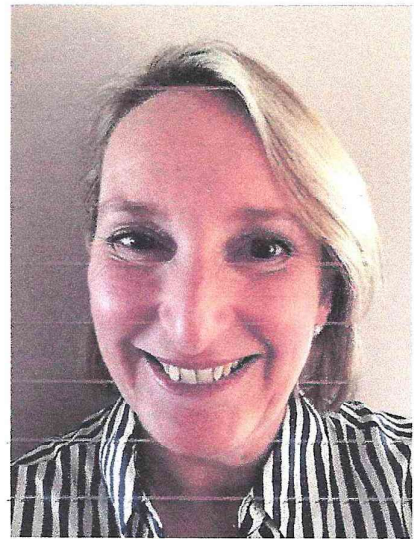
I am a passionate believer in the therapeutic value of horses with people, particularly children and adults with a disability. I find it an extremely rewarding experience working with people with a disability and the horses.

I believe my management, business and governance experience would be an asset to the Board of the Directors of RDA NSW.

Susie Beal-McDonnell

14 March 2020





I'm Janine Osland and I'm a volunteer with RDA Young.

Having the opportunity to relocate to Young from Sydney it's enabled me to step back from corporate life within the areas of Human Resources, Risk, WH&S and Governance, and immerse myself into my community and be involved with the Young RDA.

When volunteering I was not sure what I could bring to the organisation. Having limited horse experience and not worked directly with people with special needs. Wow, I have been so enriched by the association. It's shown me that everyone is accepted no matter who you are and we can learn so much from each other.

I have worked for Global businesses and Not for Profit organisations. My last role was HR Manager for Australia and New Zealand and I was an active member of the Australian Executive Team. This required interpretation and adaption of Company Policies ensuring compliance with Australian Standards, Legislations and Laws and significant involvement in Conflict and Change Management.

Our employees worked throughout Australia at various sized locations and staff numbers it was important that the policies/procedures were relevant as one size did not suit all. One task being redesign/implement the WH&S Policy and training across Australia and New Zealand. In other roles within the NFP sector I experienced the importance of Volunteers to organisations and all roles have highlighted the importance of strong and effective communication.

I believe my experiences in leading people located over wide geographic and demographic areas, working with volunteers, working through conflict resolution and interpretation/implementation of policies/procedures would be an asset to our Association.

It is important to ensure all centres have the tools, resources and support and my skill sets in governance, policy, human resources and risk management would support this.

Thank you for your consideration.

Kind regards,



Janine Osland

## Nominee Profile: Olwen Smith



My working experience was in Aged Care which I did for 26 years. I held various positions over the years and have attained Level III in Aged Care and Level IV in Leisure and Activities. I retired a few years ago and still miss my working days as a Lifestyle Co-ordinator.

I first heard of Riding for the Disabled when my step granddaughter started riding at the Young RDA Centre. It gave her such enjoyment as well as a positive life experience that I could see the benefits of RDA for those with extra challenges in life. My late husband and I raised money for the Young RDA Centre in 1996 by participating in the Melbourne to Sydney Endurance Drive. Then, when my friend, (neighbour's adult son) started to ride at the Cootamundra RDA Centre, I became involved as a regular volunteer at Cootamundra RDA.

\* Soon after in 1998, I became the secretary at the Cootamundra RDA Centre – a position I enjoyed and held until 2016 and have since resumed.

\* In 2002 I became the Regional Representative for the South West Slopes, holding this position for 15 years until my election to the Board of RDA(NSW) in 2016.

\* These last 4 years as a Board Member has shown me that my efforts can make a difference projecting RDA(NSW) as an organisation with a great future.

My current RDA(NSW) portfolios that I administer are:

- \* MPIO - Member Protection Information Officer and
- \* DO - Development Officer for New RDA(NSW) Centres.



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Firstly, special thanks to all RDA NSW volunteers. Without you, RDA NSW is not possible.

In my two years as a board member, among other things, I have been able to assist with developing:

A Horse Welfare Committee which has an enormous depth of knowledge and expertise, thanks to Margot Bulger, Angus Malcolm and Michelle Eastwood.

The recent improvement of communications via Facebook and the web site.

The development of the Fast Track Whip Programme for Carriage Driving.

Looking to the future RDA needs to a revisit and development of the Hippotherapy Programme and unravelling the workings of NDIS with and for RDA.

Being a dedicated horse tragic, I come to RDA from starting in Pony Club then obtaining my Equestrian Australia, RDAA and other alined coaching qualifications, a Diploma in Equitation Science, I successfully competed at Prix St George level dressage, B grade show jumping, Novice eventing, I am a National EA Dressage Judge and successfully run my own small business.

Rda NSW can become an ethical, sustainable and financially viable association with teamwork from all our volunteers and friends using the combined wealth of knowledge and experience we share.

Developing a sustainable working relationship between all RDA'S stakeholder and Sponsors will be key for the ongoing success of RDA NSW.

A handwritten signature in black ink, which appears to read 'Susan Turner-Davis'. The signature is fluid and cursive.

Signed: ..... Date ...16/3/2020.....



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**2020 Election of two Directors to the RDA (NSW) Board**

**BALLOT PAPER**

The following nominations have been made for the four available positions:

☐

**GALLAGHER, Wayne**

Orange Centre, Mudgee Centre

☐

**McDONNELL, Suzanne**

Young Centre

☐

**OSLAND, Janine**

Young Centre

☐

**SMITH, Olwen**

Cootamundra Centre

☐

**TURNER-DAVIS, Susan**

Young Centre

**THERE ARE 4 POSITIONS TO BE ELECTED.**

**Place a number from 1 to 5 inclusive in order of preference for election as a Director to the Board with the nominee most preferred being numbered 1 and proceeding in order of preference until all squares are numbered.**

***Completed Ballot Papers and Proxy Forms must be received by, or emailed to, State Office prior to 5pm Tuesday 14<sup>th</sup> July 2020.***