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MEMO

TO: Centres

FROM: Executive Officer

DATE: 3rd December, 2020

RE: Annual Report 2020

Hi Everyone,

What a year- fires, droughts and COVID-19. As usual you all rose to the challenge and managed to keep your Centres, horses and volunteers safe.

I realise this year has been far from normal and has presented everyone with situations that have tested all of us. We need to start thinking about our Annual Report and whilst it probably won't contain the same descriptive facts or stories about your riding activities, I'm sure there will be some unique and interesting stories to tell. Lock down has not been easy however many Centres have developed some great initiatives to compensate.

It would be great if Centres could share their experiences of this year with others through our Annual Report. I am more than happy to discuss with Centres the content of their report if necessary and assist if required. Please feel free to call or email me.

Photos are an important part of our report as it clearly shows what we achieve as an organisation. I and the rest of the Board are so proud of you, our Centres. Please note that photos must be high resolution (300dpi or more), they must be at least 1mb in size, The photos need to be demonstrating best practices (as CASP need to approve) and sent separately to stateoffice@rdansw.org.au in JPG format with a caption

As a Board our intention is to showcase the fantastic work you all do in preparation for returning to programs for our Participants with disabilities.

Unfortunately, we are going to need to receive reports by the first week of February via State Office.

Kind regards and a Merry Christmas to you all,

Jan Pike
RDA (NSW) Director/EO

