Eligibility

* indicates a required field

Introduction to the Centre of Excellence Fund (COE)

The NSW Government has committed \$150 million to support the development of integrated high-performance sporting facilities as part of the 2021-2022 State Budget. The Centre of Excellence Fund (the Fund) is a key sporting initiative of the Budget, aimed at improving talent pathways and community engagement for all sporting codes.

The Fund will feature multi-purpose facilities, enabling sports to bridge the gap between elite sport and the general community and expand their community programs and outcomes. The Fund will assist eligible organisations to develop integrated facilities that include high-performance training and administration areas to assist talent identification and development opportunities. The Fund focuses on infrastructure that delivers the best outcomes for the community and ensures that the best possible value for money is achieved.

For further information including Program Guidelines and supporting documentation on the 2021/22 round of the Centre of Excellence Fund please visit the <u>fund website</u>. Please read the Program Guidelines and supporting documentation to ensure your organisation and proposed project meets the eligibility requirements.

Eligibility Overview

Before you apply please read the guidelines and related materials including the 2021/22 Application Eligibility Checklist to make sure you understand all relevant requirements.

All grant applications must meet the following mandatory criteria to progress to full assessment:

- be lodged by an eligible organisation type (refer to Program Guidelines regarding Eligible Applicants)
- be located on land in NSW
- be an Eligible Project (refer to Program Guidelines)
- have landowner consent (refer to Program Guidelines)
- has provided evidence its a legal entity (eg: ABN, ACN, Incorporation number and/or Indigenous Incorporation Number)
- the grant amount requested by an applicant must be a minimum of \$5 million and cannot exceed \$15 million
- include a financial co-contribution of at least 50 per cent of the estimated total project cost or submit a Hardship Form
- the applicant has provided a letter and/or funding agreement outlining the funding contribution(s) from project partner(s)
- applicant has provided a letter of support from the relevant National/ State Sporting Organisation or State Sporting Organisation for People with Disability has been provided
- have uploaded a NSW Government compliant business case (<u>click here</u> for further details)
- required documents are uploaded.

Eligible Applicants

Q1. To be eligible for funding your organisation must be: *

- NSW Office of Sport recognised State Sporting Organisations
- NSW Office of Sport recognised State Sporting Organisations for People with Disability
- O National Sporting Organisations where the state body is part of a unitary governance model
- National Sporting Organisations
- National Sporting Organisations for People with Disability
- NSW Institute of Sport
- Australian Sports Commission (incorporating the Australian Institute of Sport)
- NSW Regional Academies of Sport
- Australian Universities with NSW campuses
- NSW Department of Education operated specialist sports high schools
- NSW based professional sporting organisations competing in a national or state competition
- NSW based sporting clubs and associations, with the approval of their state or national body
- O NSW Local Government Authorities, the Unincorporated Far West Region and the Lord Howe Island Board
- Private enterprises (for-profit organisations)

Please select one

Ineligible Applicants

Ineligible applicants are any organisation types not listed in the 'Eligible Applicants' section, and include (but are not limited to):

- Individuals
- Schools (other than NSW Department of Education operated specialist sports high schools) and TAFEs
- Parent and Citizens (P&C's) Associations
- Other community based or religious groups that do not have a primary purpose of sport and/or recreation
- Progress associations
- Organisations named by the National Redress Scheme for Institutional Child Sexual Abuse on its list of Institutions that have not joined or signified their intent to join the Scheme are not eligible for funding under this program.

Eligible Projects

Applications must be limited to constructing new or enhancing existing Centres of Excellence that maximise community engagement.

Q2. Is this application to: *

- O Construct a new Centre of Excellence
- Enhance an existing Centre of Excellence

Q3. Which of the following Centre of Excellence components are included? *

gymnasium and hard co ☐ Aquatic and non-aq ☐ Athlete lounge and ☐ Education theatres ☐ Science laboratory a ☐ Athlete change and ☐ Property and storage	
international infrastruct (e.g. indoor training en	ce training environments should comply with relevant national and ture standards/guidelines and support talent identification testing vironments being able to conduct physiological tests such as shuttle s) and performance analysis (e.g. multi-view and adaptable camera capabilities.
Ineligible Projects	or Project Components
	n that they have read and understood the ineligible projects and tlined in the 'Ineligible Projects and Project Components' section of
Q4. This application O I confirm	is not for an ineligible project or project component *
Land Type	
	vide a signed letter of consent from any landowners for the project e facility is to be developed.
Additional information tapplicant's tenure and	that should also be provided with the application includes evidence of lease arrangements.
provided. For example,	public land, a signed letter of consent from the landowner must be for projects located on public school land, a letter of support for the provided from School Infrastructure NSW as part of the application.
☐ Crown reserve land ☐ Land owned by a pu ☐ Land held for public adequately protects the	ublic authority (for example municipal property) purposes by trustees under a valid lease, title or trust deed that
Q6. Is the land owne O Yes	d by NSW Office of Sport? * ○ No

Proof of Landowners Consent

Must be no more than 150 words.

A letter of consent is required for each land type	selected above.
Q7. Please attach your property or landown Attach a file:	er's consent *
More than one file may be uploaded if required	
Insurance	
It is a condition of funding that applicants (funde Public Liability Insurance.	d organisations) have at least \$20 million
It is recommended, but not a condition of funding and Professional Indemnity insurance.	g, that applicants have Personal Accident
Applicants that employ staff must comply with the Workers Compensation Act 1998 (NSW).	e Workplace Injury Management and
Q8. Does your organisation have public liab	ility insurance for at least \$20 million?
O Yes	No
Q9. Does your organisation hold Workplace Compensation Act 1998 (NSW) insurance? *	-
○ Yes ○	No
Q10. Please provide proof of PLI for at least Attach a file:	: \$20 million *
Q11. I understand that the organisation will public liability insurance if the application ion Agreed	
Q12. Please provide information on why you Workers Compensation Insurance *	ur organisation is not required to hold
Word count:	

Applicant Organisation Details

Q14. Does your organisation have an ABN? * O Yes O No Q15. Applicant ABN * The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly. Information from the Australian Business Register ABN Entity name ABN status Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type More information Tax Concessions Main business location	* indicates a required field		
O Yes O No Q15. Applicant ABN * The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly. Information from the Australian Business Register ABN Entity name ABN status Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type More information ACNC Registration Tax Concessions			
O Yes O No Q15. Applicant ABN * The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly. Information from the Australian Business Register ABN Entity name ABN status Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type More information ACNC Registration Tax Concessions			
O Yes O No Q15. Applicant ABN * The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly. Information from the Australian Business Register ABN Entity name ABN status Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type More information ACNC Registration Tax Concessions			
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check that you have entered the ABN correctly. Information from the Australian Business Register ABN Entity name ABN status Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type More information ACNC Registration Tax Concessions	Q15. Applicant ABN *		
ABN Entity name ABN status Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type More information ACNC Registration Tax Concessions			. Click Lookup above to
Entity name ABN status Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type ACNC Registration Tax Concessions	Information from the Australian Bus	iness Register	
ABN status Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type ACNC Registration Tax Concessions			
Entity type Goods & Services Tax (GST) DGR Endorsed ATO Charity Type More information ACNC Registration Tax Concessions	Entity name		
Goods & Services Tax (GST) DGR Endorsed ATO Charity Type ACNC Registration Tax Concessions			
DGR Endorsed ATO Charity Type More information ACNC Registration Tax Concessions			
ATO Charity Type More information ACNC Registration Tax Concessions	Goods & Services Tax (GST)		
ACNC Registration Tax Concessions	DGR Endorsed		
Tax Concessions	ATO Charity Type	More information	
	ACNC Registration		
Main business location	Tax Concessions		
	Main business location		

Please click on the following link to find your ABN: https://www.abr.business.gov.au/

Q16. Does your organisation have an Australian Company Number and/or a NSW Fair Trading Incorporation Number *

☐ Australian Company Number

☐ NSW Fair Trading Incorporation Number

At least 1 choice must be selected.

Please click on the following links to find your number/s as applicable:

• Australian Company Number

•	NSW	Fair	Trading	Incorporation	Number
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Q17. Does your organisation have an Australian Company Number and/or a NSW Fair Trading Incorporation Number? * Australian Company Number NSW Fair Trading Incorporation Number Neither
Please click on the following links to find your number/s as applicable:
 Australian Company Number NSW Fair Trading Incorporation Number
Q18. Please select one of the following statements *
 The applicant organisation has an ACN The applicant organisation is not entitled to an ACN due to its legal structure and confirms that it is not an individual/sole trader
Please click on the following links to find your <u>Australian Company Number</u>
Q19. Australian Company Number * Q20. NSW Fair Trading Incorporation Number *
Q21. Does your Organisation have an Indigenous Corporation Number? * O Yes No
Please click on the following link to find your <u>Indigenous Corporation Number</u>
Q22. Indigenous Corporation Number *
Q23. Organisation Postal Address *

Address
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia
Q24. Organisation Street Address * Address
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia
Q25. Organisation Phone Number *
Must be an Australian phone number. Please include area code eg. 02 9999 9999
Q26. Organisation Email *
Must be an email address. Organisation generic email address preferable if one available.
Q27. Organisation Website *
Must be a URL.
Q28. Organisation social media (e.g. Facebook, Twitter, Instagram etc. if relevant)
Authorised Organisation Contact
The Authorised Organisation Contact will receive formal correspondence from the Office of Sport and will be the organisation's authorised delegated contact who has delegated authority to sign on behalf of the organisation and should be, for example, the General Manager, CEO or Executive Officer, President, Organisation Board or Committee of Management Chair, Chancellor.
It is your responsibility to update the Office of Sport of any contact details change during the delivery of the project.
Q32. Name * Title First Name Last Name
Q33. Position *

Q34. Business Phone Number *
Must be an Australian phone number. Please include area code eg. 02 9999 9999
Q35. Mobile Phone *
Must be an Australian phone number.
Q36. Email Address *
Must be an email address.
Project Contact Person
Please provide the name of the contact person from the organisation who is submitting the application and who will be the contact person throughout the project. It is your responsibility to update the Office of Sport if these contact details change during the delivery of the project.
Q37. Name * Title First Name Last Name
Q38. Position *
Q39. Business Phone Number *
Must be an Australian phone number. Please include area code eg. 02 9999 9999
Q40. Mobile Phone *
Must be an Australian phone number.
Q41. Email Address *
Must be an email address.
Desired Details

Project Details

* indicates a required field

Project Priority Ranking

Under the Centre of Excellence Fund each applicant can submit a maximum of 3 applications.

Q42. How many applications is this organisation submitting? *

Must be a whole number (no decimal place) and between 1 and 3.

Q43. What is your priority ranking of this project? (optional)

Must be a whole number (no decimal place) and between 1 and 3.

This is the organisation's priority ranking of this project compared to other submitted projects. This will be used by the Grant Assessment Panel for indicative purposes only.

Q44. Project Title *

Must be no more than 10 words.

Will be used in correspondence. Please capitalise the first letter of every word. Use a project title that accurately names the facility/reserve and project type (e.g. Smithville Centre of Excellence)

Q45. Project Description *

Word count:

Must be no more than 100 words.

Please provide a short description for publication purposes (e.g. what and where)

Q46. Project Scope - high level

Please use dot points to itemise works that will be delivered with funding for this project *

Word count:

Must be no more than 200 words.

Will be used for publication purposes to describe facility components that will be delivered through the grant funding. Use dot points. You will be able to provide a more detailed scope later in the application.

Project Location

State must be NSW. This is the address where the project will take place.

Q47. Name of Park/Reserve/Facility/Site *

Project Location Name

Q48. Street Address *
Address

MAP

PLACEHOLDER

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Coordinates Required. Country must be Australia

Q49. State Electorate

Q51. LGA

Q52. Which of the following areas is the project located in? *

- One of the 33 Local Government Authorities in Greater Sydney
- City of Newcastle
- Wollongong City Council
- O A Local Government Authority in Regional NSW, Lord Howe Island and the Unincorporated Far West

Merit Assessment Criterion - Exemplary Facilities That Are Inclusive

* indicates a required field

Project Scope - Detailed

Q53. Outline the full scope of works that this project will deliver *
Word count:
Must be no more than 400 words.
Project Scope - Exclusions
Q54. Provide a high level overview of particular things that are not in scope (exclusions) or in scope but not funded by the Centre of Excellence Fund. *
Word count: Must be no more than 150 words. The application will need to clearly identify the project components that the Centre of Excellence Fund grant will support and what the applicant will fund (note - refer to guidelines regarding items that the Fund will not support).
Facility Brief / Design
Q55. Please provide supporting documentation including a facility brief and concept or schematic design plans * Attach a file:
Project Scope - Supporting Evidence
Q56. Please attach any evidence that support the need for your project scope * Attach a file:
Attach any reports facility audits, structural reports, feasibility studies, need to address sport facility guidelines and technical designs. You may upload more than one document here if required.
Q57. How will this new/improved project provide equitable access for all members, users, patrons and the broader community? *
Word count: Must be no more than 150 words.
Q58. How does the project deliver a functional, flexible, and future proof facility (i.e. multi-purpose and multi-use facility components)? *

Must be no more than 150 words.
Q59. Describe the elements of the facility design and physical environment that will specifically cater to female users (pathway athletes and/or community users) and how these changes were informed through consultation or evidence *
Word count: Must be no more than 200 words.
Design Principles
Q60. Which of these design principles best represents your project? * □ Project will incorporate Connecting with Country or Designing with Country □ Project will improve and promote accessibility and inclusion through beyond compliance and universal design principles □ Project will improve safety through addressing design, compliance, Crime prevention through environmental design (CPTED) and building legislation □ Project will improve environmental sustainability / climate resiliency □ Project will improve operational sustainability □ Project will impact on Premier's Priority - Greening our city and Greener public spaces □ Project will improve child safety standards Select one or more
Q61. Please provide specific details on how the project will address each of the design principles selected *
Word count: Must be no more than 100 words.
Precinct Plan / Place Based Planning
Q62. Is this project part of a broader masterplan/precinct plan? * ○ Yes ○ No
Q63. Provide a brief overview of the masterplan/precinct plan that this funding is part of $\boldsymbol{\ast}$
Word count: Must be no more than 150 words.
Q64. Upload file of any master plan/precinct plan * Attach a file:

A maximum of 1 file may be attached.

Budget

* indicates a required field

Please complete the following section in order to demonstrate the income sources, and expenditure required to complete, your project.

Things to consider when requesting your funding:

Eligible costs: Centre of Excellence Fund grants are for the capital cost of the project only. Applicants are responsible for project administration costs, non-fixed or movable equipment and the ongoing operation of the facility.

Councils: GST is not payable on grants due to payments being between government related entities. Please exclude GST when applying for your funding in your project budget.

Organisations registered for GST: When applying for funding please exclude GST from the amount of funding requested in your project budget. GST will be paid to your organisation if successful, for each instalment.

Organisations not registered for GST: When requesting funding for your project, please include GST in the costs for your project budget. Please ensure that quotes you receive are inclusive of GST that will be charged by trades to deliver the works.

Contingency: All project budgets must include a contingency to cover uncertainty. This contingency should be a minimum of 5% of the total project cost (not the grant amount). For more complex projects, the contingency may be up to 20% of the total project cost.

Escalation: All Applicants should report capital costs on an unescalated basis to inform the cost benefit assessment. With escalation (i.e. with inflation) provided separately to inform funding and affordability assessment.

Project Cost

Q65. What is your total project cost? * Must be a whole dollar amount and a minimum of \$5,000,000 (GST exclusive where applicable) Q66. What is the amount of contingency included in this total project cost? * Must be a whole dollar amount (no cents). This should be 5% - 20% (depending on project complexity) of Total Project Cost.

Contingency as a % of total project cost

This number/amount is calculated.
Minimum 5% Maximum 20%

Cost Evidence

Provide at least one quote (from a tradesperson or qualified contractor) or detailed estimate that addresses all key items in your budget. If any plans/designs or quantity surveyor estimates are available for your project, please also provide these.

Q67. Upload at least one quote or cost estimate prepared by a quantity surveyor that addresses all key items in your budget * Attach a file:
Funding Requested
The grant amount must be a minimum of \$5 million and cannot exceed \$15 million
Q68. Total amount of Centre of Excellence funding requested * \$ A whole dollar amount with a minimum of \$5,000,000 and not greater than \$15,000,000 (GST exclusive where applicable)
Cash Co-contribution
All applications are required to provide a 50% financial co-contribution of the estimated total project cost (e.g. if an applicant's estimated total project cost is \$30 million, they must demonstrate a \$15 million (minimum) co-contribution). A Hardship Form will be available to applicants that cannot meet the requirement. These co-contributions can include:
 your Applicant cash co-contribution (recorded in the section below), and/or secured grants, donations or external funding (recorded in the section Co-contribution from secured grants, donations or external funding).
Applicant Cash Co-contribution Amount
Only include cash contributions in this section - in-kind contributions are recorded separately below on this page.
Q69. Applicant Cash Contribution * \$ Enter 0 if not co-contributing financially to this project - in kind contributions are not included here.
Applicant Cash Contribution
Q70. Please attach evidence of Applicant cash contribution * Attach a file:

E.g. Bank statements demonstrating finances available, evidence of Council adopted or Board approved budget etc.

Q71. Are any organisations (other than your own) contributing cash to project (e.g. grants, donations, external funding etc)? * ○ Yes ○ No	wards this
Co-contribution from secured grants, donations or external for	unding
Only include cash contributions here - in-kind contributions are recorded separation this page.	ately below
Co-contribution amounts must be confirmed before an application is s you have already received funding from another grant for this project clearly show how the Centre of Excellence Fund will be used to fund s new and additional scope. That is, the Centre of Excellence Fund cann to fund the same scope items as other grants already received and en section.	, you must ignificant ot be used
Q72. Financial Contributions from Local Government (eg. grants)	
Q73. Financial Contributions from Federal Government (eg. grants)	
Q74. Financial Contributions from Other NSW Government Agencies (eg. grants)
Q75. Financial Contributions from Sport Organisations (eg. grants)	
Q76. Financial Contributions from Philanthropic Organisations (eg. grass)	ants)
Q77. Other Financial Contributions	
Local Government Contribution	
Q72a. Please attach evidence of Local Government contribution * Attach a file:	
More than one file may be uploaded if required	

Federal Government Contribution

Q73a. Please provide details of Federal Government contribution/s

Click on ADD MORE if there is more than one Federal Government contribution

Federal Government Name of grant Agency program/initiative		Scope of funding	Contribution Amount
			Must be a whole dollar amount (no cents).
			\$

Q73b. Please attach Attach a file:	evidence of Federal	Government contrib	utions *
More than one file may b	e uploaded if required		
Q73c. Please upload Government contrib Attach a file:	l any documentation outions	confirming the scope	e of Federal
Other NSW Gover	rnment Contributio	on	
Q74a. Please provide o Excellence Fund	details of NSW Governm	ent contributions other	r than the Centre of
Click on ADD MORE if t	there is more than one o	other NSW Governmen	t contribution
NSW Government Agency	Name of grant program/initiative	Scope of funding	Contribution Amount
			\$
			Must be a whole dollar amount (no cents).

Q74b.	Please	attach	evidence	of other	NSW	Government	contributio	ns *
Attach	a file:							

More than one file may be uploaded if required

Q74c. Please upload any documentation confirming the scope of other NSW Government contributions

Attach a file:

More than one file may be uploaded if required

Sports Organisations Contributions

Q75a. Please attach evidence of Sports Organisations contributions * Attach a file:
More than one file may be uploaded if required
Philanthropic Organisation Contributions
Q76a. Please attach evidence of Philanthropic organisation contributions * Attach a file:
More than one file may be uploaded if required
Other Financial Contributions
Q77a. Please attach evidence of other financial contributions * Attach a file:
More than one file may be uploaded if required
Project Funding Summary
Total Income must match Total Project Budget
Total Co-Contributions (i.e. all financial income other than amount requested from
this program)
This number/amount is calculated.
Total Funding (all financial income including amount requested from this program)
\$ \$
This number/amount is calculated.
Validation check: Total Funding - Total Project Cost (i.e. your total project budget) must be 0
\$ This number/amount is calculated. Must be \$0.
Co-Contribution as a % of Total Project Cost
This number/amount is calculated.
Hardship Form

The Hardship Form available to applicants that cannot meet the 50% co-contribution requirement can be <u>found here</u>.

Q78. Please upload the completed Hards Attach a file:	ship Form *
Q79. Will the project proceed if the full (grant amount requested is not approved?
○ Yes	○ No
Q80. Comment about the project procee amount is not approved (optional)	ding/not proceeding if the full grant
In-kind Contributions	
In-kind contributions are non-monetary contrinclude voluntary labour, donated goods (equelectrician donating services to the project).	•
Q81. Do you have in-kind contributions to Yes	for this project? * O No
In-kind Contributions	
Q81a. Click on ADD MORE to add another row	1
Description of in-kind contribution	Value of in-kind Contribution
	Must be a whole dollar amount (no cents).

Total In-kind Contributions

\$

This number/amount is calculated.

Upload Business Case

Eligible applicants must prepare a detailed business case in line with <u>NSW Government</u> <u>Business Case Guidelines</u> that includes a case for change, cost benefit analysis, financial analysis, commercial analysis and management analysis. The complexity and the size of the business case should be proportional to the scope, value and complexity of the project.

A business case template is <u>available here</u>. Applicants are permitted to use their own format given it follows the same structure as the business case template.

Q82. Upload your business case *
Attach a file:
Merit Assessment Criterion - Value For Money
* indicates a required field
Financial Health
Please attach financial statements for the previous three financial years,
including: • Financial performance
 Financial position Cash flow position
Q83. Please attach financial statements * Attach a file:
Actuent a file.
Capacity to manage ongoing operations
Q84. What is the estimated useful lifetime of the proposed facility? *
Provide answer in estimated years. In certain cases you will be able to consult your manufacturer to provide an estimated lifetime.
Q85. How will the replacement of the facility be funded at the end of its useful life? \ast
Please consider that Government funding is not always available nor guaranteed.
Q86. Who will be managing the maintenance of the facility upon completion? *
CouncilNFP Organisation
NSWISOrganisations that administer public parklands
O PCYC/YMCA
PrivateSport Australia
Sport ClubUniversity

Q87. Name of organisation who will be managing maintenance. *
Q88. Please discuss how the proposed facility will be maintained. Feel free to use to prompts below to guide your discussion. *
What do you expect will be the annual maintenance cost for the facility?
Do you have a separate/clearly defined fund dedicated to maintenance?
What elements of maintenance does this fund cover or not cover?
How is this fund financed?
Is there an asset management plan for this site/reserve? (attach below if there is)
Q89. Please attach any policies or documents relating to maintenance of facility. Attach a file:

Merit Assessment Criterion - Project deliverability and applicant capability

* indicates a required field

Estimated Key Project Delivery Milestones

Project governance (e.g. establishment and operation of a project control group to oversee the delivery of the project) and planning activities (e.g. activities associated with obtaining planning approval including submitting a Development Application) are to commence within three months of the execution date of the funding agreement. Project construction is to commence by March 2023, and project construction is expected to be completed within two years of commencing.

Q90. Project Scheduled Initiation Date *

Must be a date.

This is the date when planning for this project initially began. This date may be prior to the opening of this grant program.

Q91. Project Scheduled Construction Start *

Must be a date and no later than 31/3/2023.

Project construction is to commence by March 2023, and project construction is expected to be completed within two years of commencing.

Q92. Project Scheduled Operational Date *
Must be a date. This is the date the facility is fully operational (i.e. after practical completion, occupancy certificate finalised etc).
Detailed Project Schedule and Plans
Please consider including information on stages relating to: • Planning • Detailed design • Approvals • Procurement of contractors • Construction • Fit out • Certification • Commencement of operations
Q93. Please upload a detailed project schedule, project management plan, gantt chart, and/or comprehensive delivery plan * Attach a file:
Please name your file/s clearly: e.g. Project Schedule -XX. More than one file may be uploaded here.
Project Governance
Q94. Is your project being delivered in partnership with another organisation? * ○ Yes
Q95. Outline what governance structure will be in place for the project and how this will operate *
Word count: Must be no more than 150 words.
Q96. Please attach any relevant MoUs and/or Joint Use Agreements (or similar) that demonstrate the roles and responsibilities of project partners * Attach a file:
More than one file may be uploaded here
Project Management Experience

Q97. Demonstrate the capacity of the organisation managing the project to successfully deliver this project. \star
Word count:
Must be no more than 200 words. This question relates to the organisation taking overall responsibility for project delivery.
Q98. List any relevant project management history of the organisation that is delivering the project? *
Word accepts
Word count: Must be no more than 200 words.
Development Approval
If successful, planning activities (e.g. activities associated with obtaining planning approval including submitting a Development Application) are to commence within three months of the execution date of the funding agreement.
Q99. Does your project have development approval? * ○ Yes ○ No
Q99a. Please upload a copy of your development approval * Attach a file:
Procurement Management
Q100. Outline which procurement / tender processes will need to be undertaken as part of the project and how this will be managed *
Word count: Must be between 30 and 150 words.

Conflict of Interest

Any conflict of interest could affect the performance of the grant. There may be a conflict of interest, or perceived conflict of interest, if any key personnel, decision makers, member of a committee and/or advisors involved in delivering this project:

- has a professional, commercial or personal relationship with a party who is able, or may be perceived, to influence the application selection process, such as a NSW Government officer;
- has a relationship with, or an interest in, an organisation, which is likely to interfere
 with or restrict the applicants from carrying out the proposed activities fairly and
 independently; or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives funding under the Fund

personal gain because the org	gamsation receives randing ander the rand
	or any key personnel/decision makers involved any conflict of interests with the project or any ractors? *
O 195	O 110
Q102. Please outline these con	nflicts and how they will be managed *
Word count:	
Must be between 30 and 150 words.	
Lease/Tenure Arrangemer	nts
Additional information also sought arrangements.	t includes evidence of applicant's tenure and lease
Q103. Do you lease the project	•
○ Yes	○ No
Q104. What is the end date of	your current lease/licence? *
Must be a date.	
Please note long term leases/licences	are required for eligibility for this funding.
Q105. Upload current lease/lic	ence *
Attach a file:	
Olos Other comments at a set	the tenune of the facility if anyticable
Q106. Other comments about	the tenure of the facility, if applicable
Word count:	
Must be no more than 150 words.	

Risk Management Plan

Projects will not be funded if they represent a significant risk to the community and or reputational risk to the NSW Government. If the project is a risk to the community, then you are expected to have a risk management plan which outlines what steps are needed to mitigate these risks.

Please ensure you consider any risks related to impacts from COVID-19 on the project. This may include (but is not limited to) risks related to construction timeframes and/or costs.

Please provide advice on any risks you may anticipate in the process of delivering this project, and how you will work to control them.

Q107. Please attach the Risk Management Plan and/or Risk Register for this project * Attach a file:
Actach a me.
The risk management plan and/or risk register contains all identified risks, their causes and impact and how they are controlled.
Job Creation
Q108. How many full-time equivalent (FTE) jobs will be created or retained in t delivery of the project? *
Must be a number. If no jobs will be directly created or if the question is not applicable for your project, please write "(All job figures should be converted to FTE ie. 7 hours, 5 days a week.
Merit Assessment Criterion - Talent And Development Pathways
* indicates a required field
Expected Outcomes - Talent Pathways
Q109. How will the project improve existing or deliver new talent pathway outcomes (i.e. from pre-elite to elite)? *
Word count:

Consider including details of facility access, programs and other opportunities that will have a positive effect on talent pathway outcomes. Outcomes should be outlined in quantitative terms where possible. Outcomes may be described in qualitative terms if quantification is difficult. Beneficiaries of the outcomes may be athletes/participants, Council, users/recipients, the community, businesses and other organisations.

Expected Outcomes - Talent Pathways (women and girls)

Must be no more than 200 words.

Q110. Describe how the project will enhance or deliver new talent pathway outcomes for women and girls (i.e. dedicated female pathway programs improved through facility enhancements, welcoming environments and programs) *
Word count:
Must be no more than 200 words.
Expected Outcomes - Talent Pathways (athlete welfare)
Q111. How will the proposal improve athlete welfare and support opportunities throughout talent and development pathways? *
Word count: Must be no more than 200 words.
Partnerships - Talent Pathways
Q112. How will the project create new and/or foster existing strategic partnership(s) to deliver talent and development pathway outcomes? *
Word count: Must be no more than 150 words.
Q113. Please list who your key partners are to deliver talent and development pathway outcomes *
Local Government Strategic Alignment And Support
Q114. Demonstrate how your project aligns with Local Government or regional plans *
Word count: Must be no more than 150 words. This may include Community Strategic Plan, Sport/Recreation Strategies, Disability Action Plan, Reconciliation Action Plan, Multicultural plans, Tourism or Event Plans, District or Regional plans etc.

Q115. Please attach a letter of support from your local Council (if relevant) Attach a file:

A maximum of 1 file may be attached.

This is a letter of support, not project consent/approval. If you have more than one letter of support, please combine and upload as one document.

National/State Sporting Organisation Strategic Alignment and Support

Q116. Demonstrate how your project aligns with State Sporting Organisation or State Sporting Organisation for People with Disability plans and strategies *

Word count:

Must be no more than 150 words.

This may include SSO strategic plans, facility plans, High Performance/Athlete Pathway Plans and/or participation plans

Q117. Please attach letter of support from relevant National/State Sporting Organisation(s) *

Attach a file:

A maximum of 1 file may be attached.

If you have more than one letter of support, please combine and upload as one document.

Strategic Alignment With Office of Sport Strategies And This Fund's Objectives

Q118. Describe/demonstrate how this project aligns to the aims, focus and objectives of this Fund and broader Office of Sport strategies. *

Word count:

Must be no more than 250 words.

Refer to Program Guidelines to view objectives, aims and focus areas of the Fund. Office of Sport strategies (e.g. Future Champions Strategy) are available via www.sport.nsw.gov.au

Merit Assessment Criterion - Community Engagement

* indicates a required field

Expected Outcomes - Community Engagement

Q119. How will the project improve existing or deliver new community engagement outcomes? *

Word count:
Must be no more than 200 words. Consider including details of new or enhanced community engagement programs and activities that will lead to greater participation, facility utilisation and better servicing of community needs. Specifically highlight where activities will provide better programs and meet the needs of women and girls. Community engagement includes community participation and other supported activities that increase the use of the facility by community members. Examples of community engagement may include (but are not limited to): Community outreach programs and workshops; development of new community partnerships; use of the facility for social participation programs; grassroots sporting workshops and camps; primary, secondary and tertiary educational workshops etc.
Increasing Participation
Q120. Demonstrate how the project will lead to increased participation in sport and increased facility capacity and usage *
Word count: Must be no more than 250 words.
Q121. Demonstrate how the project will lead to additional participation and program content/scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and linguistically diverse communities? *
program content/scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and
program content/scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and
program content/scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and linguistically diverse communities? * Word count:
program content/scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and linguistically diverse communities? * Word count: Must be no more than 250 words. Facility Usage Please download the Facility Usage Schedule, complete it and attach it below.
program content/scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and linguistically diverse communities? * Word count: Must be no more than 250 words. Facility Usage
program content/scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and linguistically diverse communities? * Word count: Must be no more than 250 words. Facility Usage Please download the Facility Usage Schedule, complete it and attach it below. Please ensure you complete both sheets within the spreadsheet - 'Current Usage' and 'Proposed Usage'. Note that for new facilities where there is no current usage, the 'Current
program content/scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and linguistically diverse communities? * Word count: Must be no more than 250 words. Facility Usage Please download the Facility Usage Schedule, complete it and attach it below. Please ensure you complete both sheets within the spreadsheet - 'Current Usage' and 'Proposed Usage'. Note that for new facilities where there is no current usage, the 'Current Usage' sheet may be left blank. Q122. Please attach a completed Facility Usage Schedule *

After completing the spreadsheet, please enter the relevant data below.

This must match the data provided in the spreadsheet.					
Q123. Female: Current total regular visits by individuals (annual) *					
Must be a whole number (no decimal place). This is the number in cell I 40-41 on the 'Current Usage' sheet of the Facility Usage Schedule.					
Q124. Male: Current total regular visits by individuals (annual) *					
Must be a whole number (no decimal place). This is the number in cell J 40-41 on the 'Current Usage' sheet of the Facility Usage Schedule.					
Total current annual visits					
This number/amount is calculated.					
Q125. Female: Proposed total regular visits by individuals (annual) *					
Must be a number. This is the number in cell I 40-41 on the 'Proposed Usage' sheet of the Facility Usage Schedule.					
Q126. Male: Proposed total regular visits by individuals (annual) *					
Must be a number. This is the number in cell J 40-41 on the 'Proposed Usage' sheet of the Facility Usage Schedule.					
Total proposed annual visits					
This number/amount is calculated.					
Q127. Please indicate how the facility usage data provided has been measured/ estimated * Point of sale software Membership registration data Applicant estimate Facility bookings data Other:					
Q128. Comment about measurement/estimation of facility usage data (optional)					
Word count: Must be no more than 150 words.					

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Partnerships - Community Engagement

Q129. How will the project create new and/or foster existing strategic partnership(s) to deliver the community engagement outcomes? *
Word count: Must be no more than 150 words.
Q130. Please list who your key partners are to deliver community engagement outcomes. *
Community Consultation And Support
Q131. Provide evidence of the demonstrated need of your key user groups/beneficiaries and project urgency *
Word count: Must be no more than 150 words. This should include evidence of consultation with key stakeholders, how needs were identified, and project support (can include letters of support).
Q132. Please attach any letters of support from local sport/community groups/ schools and support letters from Members of Parliament (if available) Attach a file:
A maximum of 1 file may be attached.
If you have more than one letter of support, please combine and upload as one document.
Project Data
* indicates a required field
Gender and Age Groups
Q133. Which identified age group will the project primarily benefit? * Preschool (0-4 years) School Aged Children (5-11 years) Young People (12-24 years) Adults (25-64 years) Seniors (65+ years) All Age Groups
Q134. Which gender group will the project primarily benefit? * O Female O Male

 Non-binary All Genders/No specific gender group beneficiary 	
Q135. Description	
Target communities	
Q136. What is the primary community (if any) that your project benefit to? * O Disadvantaged communities (low SEIFA) People from culturally and linguistically diverse (CALD) background First Nations/Aboriginal people People with a disability Regional and remote None of the above	
Q137. Does your project demonstrate benefit to any other com ☐ Disadvantaged communities (low SEIFA) ☐ People from culturally and linguistically diverse (CALD) background ☐ First Nations/Aboriginal people ☐ People with a disability ☐ Regional and remote ☐ None of the above	
Project type	
Q138. Single or Multi Sport Facility * Single-sport use Multi-sport use	
 Q139. Please select the most relevant project type * Construction of new sport infrastructure project Construction of improved, upgraded or replaced infrastructure 	
Q140. Which of the following represents your highest competit *	tion training level?
LocalRegionalStateNational/International	
Q141. Which of these project types best represents your project Aquatic – pool Aquatic – waterways Administration facilities Irrigation & drainage Lighting / smart metering Fixed capital equipment	et? *

000000000000000	Canteen/Kiosk/Kitchen Changeroom new/upgraded Clubhouse/Amenity Court resurfacing Cycle/running/walking trails Digital technology uplift/smart technology Fixed outdoor exercise equipment/exercise Grandstand Golf project Indoor sport facility Landscaping and pathways Modular amenity facility Motor sport Solar project Storage Synthetic field resurface Water harvesting		
	Aquatic - pool Aquatic - waterways Administration facilities Irrigation & drainage Lighting / smart metering Fixed capital equipment Canteen/Kiosk/Kitchen Changeroom new/upgraded Clubhouse/Amenity Court resurfacing Cycle/running/walking trails Digital technology uplift/smart technology Fixed outdoor exercise equipment/exercis Grandstand Golf project Indoor sport facility Landscaping and pathways Modular amenity facility Motor sport Solar project Storage Synthetic field resurface Water harvesting Other:	<i>(</i>	
Sport and/or Community Beneficiaries			
000	Adventure Camping Aeromodelling Archery / Archery Field Athletics	 Lawn Bowls (Blind / Vision Impaired Sport) Little Athletics Masters swimming Mixed Martial Arts 	

Australian Football LeagueBadminton	O	Modern Pentathlon Motorcycling
 Balloon Soccer (Powerchair Sport) 		Motorsport
O Ballooning		Mountain Biking
Ballroom Dancing	_	Netball
O Baseball		Netball (Deaf Sport)
O Basketball		Non-Sport – Recreational Dancing
O Basketball (Deaf Sport)		NSW Institute of Sport
O Bisketball (Wheelchair Sport)		Orienteering
O Billianda		Outrigger
O Billiards O Blind Crisket (Blind / Vision Impaired Spar		Oztag Football
 Blind Cricket (Blind / Vision Impaired Spor Blindsport NSW 		
O Blindsport NSW		Para - cycling Parachute
BMX - Freestyle / RacingBobsleigh	-	Paragliding
O Bocce		PCYC
O Boccia		Pistol
O Boxing		Polo
Calisthenics		Polocrosse
O Campdraft	-	Pony Club
○ Canoeing		Powerlifting
Carriage Riding		Racquetball
 Cerebral Palsy Sport and Recreation 		Racquetball (Deaf Sport)
Association of NSW		1 , , ,
 Cheerleading 	0	Regional Academies of Sport
 Clay Target Shooting 		Riding for the disabled
Climbing / Rock Climbing	0	Rifle
Council	0	Road Racing
○ Cricket	0	Rodeo
Cricket (Deaf Sport)		Roller Blading
Croquet		Roller Derby
○ Curling		Roller Skating
Cycling Track		Rowing
Dancesports		Royal Life Saving
O Darts		Rugby (Powerchair Sport)
O Deafsports Australia		Rugby League
O Disabled Winter Sports		Rugby League (Wheelchair Sports)
O Diving		Rugby Union
DodgeballDragon Boating		Sailing Sailing (disability)
Education/Schools		Show Jumping
Education/Schools Eight Ball		Skateboarding
Endurance Riders		Skeleton
Equestrian	_	Skiing
○ Fencing		Snooker
O Floorball		Snooker (Deaf Sport)
O Flying Disc / Ultimate Frisbee		Snowboarding
○ Football		Social and Community Groups
O Football / Futsal (Blind / Vision Impaired		Softball
Sport)	-	
O Football / Futsal		Speedway
Football / Futsal (Deaf Sport)		Squash
Football (Powerchair Sport)		Surf Life Saving
Gaelic Football	0	Surfing

 Gliding Goal Ball (Blind / Vision Impaired Sport) Golf Golf (Amputee) Golf (Blind / Vision Impaired Sport) Gridiron Gymnastics Handball Hang Gliding Hockey Hockey (Powerchair Sport) Hockey (Wheelchair Sports) Ice Hockey Ice Racing Ice Skating Indoor Bowls Judo Judo (Deaf Sport) Jujitsu Karate Karting Karating Kendo (Laido/Jodo) Kickboxing Korfball Kung Fu Lacrosse Lawn Bowls 	 Swimming Synchronised Swimming Table Tennis Table Tennis (Deaf Sport) Taekwondo Tai Chi Tennis Tennis (Blind / Vision Impaired Sport) Tennis (Wheelchair Sports) Tenpin Bowling Touch Football Track and Road Cycling (Wheelchair Sports) Trail walking/running/riding Transplant Sports Triathlon University Sports Volleyball Wakeboarding Water Aerobics Water Polo Water Skiing Weightlifting Wheelchair Dancing Wheelchair Sport NSW Wrestling Yachting YMCA/ YWCA Other: 		
Q144. As the primary sport user, what is	the indicative percentage of use? *		
Must be a whole number (no decimal place) and be	etween 50 and 100.		
Q145. Does the project have any other book yes	eneficiaries? * O No		
Other Project Beneficiaries			
Please ensure you do not select the beneficiary already selected as the primary project beneficiary above.			
Q146. Other Project Beneficiaries * ☐ Adventure Camping ☐ Aeromodelling ☐ Archery / Archery Field ☐ Athletics ☐ Australian Football League ☐ Badminton ☐ Balloon Soccer (Powerchair Sport) ☐ Ballooning	 □ Lawn Bowls (Blind / Vision Impaired Sport) □ Little Athletics □ Masters swimming □ Mixed Martial Arts □ Modern Pentathlon □ Motorcycling □ Motorsport □ Mountain Biking 		

	Ballroom Dancing		Netball
	Baseball		Netball (Deaf Sport)
	Basketball		Non-Sport - Recreational Dancing
	Basketball (Deaf Sport)		NSW Institute of Sport
	Basketball (Wheelchair Sport)		Orienteering
	Biathlon		Outrigger
	Billiards		Oztag Football
	Blind Cricket (Blind / Vision Impaired Sport)		
	Blindsport NSW		Para - cycling
	BMX – Freestyle / Racing		Parachute
	Bobsleigh		Paragliding
	Bocce		PCYC
	Boccia		Pistol
	Boxing		Polo
	Calisthenics		Polocrosse
	Campdraft		Pony Club
	Canoeing		Powerlifting
	Carriage Riding		Racquetball
	Cerebral Palsy Sport and Recreation		Racquetball (Deaf Sport)
As	sociation of NSW		
	Cheerleading		Regional Academies of Sport
	Clay Target Shooting		Riding for the disabled
	Climbing / Rock Climbing		Rifle
	Council		Road Racing
	Cricket		Rodeo
	Cricket (Deaf Sport)		Roller Blading
	Croquet		Roller Derby
	Curling		Roller Skating
	Cycling Track		Rowing
	Dancesports		Royal Life Saving
	Darts		Rugby (Powerchair Sport)
	Deafsports Australia		Rugby League
	Disabled Winter Sports		Rugby League (Wheelchair Sports)
	Diving		Rugby Union
	Dodgeball		Sailing
	Dragon Boating		Sailing (disability)
	Education/Schools		Show Jumping
	Eight Ball		Skateboarding
	Endurance Riders		Skeleton
	Equestrian		Skiing
	Fencing		Snooker
	Floorball		Snooker (Deaf Sport)
	Flying Disc / Ultimate Frisbee		Snowboarding
	Football		Social and Community Groups
	Football / Futsal (Blind / Vision Impaired	Ш	Softball
	ort)	_	Consideration
	Football / Futsal		Speedway
	Football / Futsal (Deaf Sport)		Squash
	Football (Powerchair Sport)		Surf Life Saving
	Gaelic Football		Surfing
	Gliding		Swimming
	Goal Ball (Blind / Vision Impaired Sport)		Synchronised Swimming
	Golf Golf (Amputee)		Table Tennis (Deaf Sport)
\Box	CION CATHOULEE)		Table Telliis (Dedi SDOLL)

☐ Hang Gliding☐ Hockey☐ Tennis (Wheelchair Sports)☐ Tenpin Bowling	ort) 🗆 Taekwondo	☐ Golf (Blind / Vision Impaired Sport)
 □ Handball □ Hang Gliding □ Hockey □ Tennis (Blind / Vision Impaired Sport □ Tennis (Wheelchair Sports) □ Tenpin Bowling 	□ Tai Chi	☐ Gridiron
☐ Hang Gliding☐ Hockey☐ Tennis (Wheelchair Sports)☐ Tenpin Bowling	☐ Tennis	☐ Gymnastics
☐ Hang Gliding☐ Hockey☐ Tennis (Wheelchair Sports)☐ Tenpin Bowling	☐ Tennis (Blind / Vision Impaired Sport)	☐ Handball
☐ Hockey ☐ Tenpin Bowling		☐ Hang Gliding
· · · · · · · · · · · · · · · · · · ·		
	·	☐ Hockey (Powerchair Sport)
	☐ Track and Road Cycling (Wheelchair	
Sports)		
☐ Ice Hockey ☐ Trail walking/running/riding	☐ Trail walking/running/riding	☐ Ice Hockey
☐ Ice Racing ☐ Transplant Sports		-
☐ Ice Skating ☐ Triathlon	☐ Triathlon	☐ Ice Skating
☐ Indoor Bowls ☐ University Sports	☐ University Sports	☐ Indoor Bowls
□ Judo □ Volleyball	☐ Volleyball	□ Judo
☐ Judo (Deaf Sport) ☐ Wakeboarding	☐ Wakeboarding	☐ Judo (Deaf Sport)
☐ Jujitsu ☐ Water Aerobics	☐ Water Aerobics	□ Jujitsu
☐ Karate ☐ Water Polo	☐ Water Polo	☐ Karate
☐ Karting ☐ Water Skiing	☐ Water Skiing	☐ Karting
☐ Kayaking ☐ Weightlifting	☐ Weightlifting	☐ Kayaking
☐ Kendo (Laido/Jodo) ☐ Wheelchair Dancing	☐ Wheelchair Dancing	☐ Kendo (Laido/Jodo)
☐ Kickboxing ☐ Wheelchair Sport NSW	☐ Wheelchair Sport NSW	☐ Kickboxing
☐ Korfball ☐ Wrestling	□ Wrestling	☐ Korfball
☐ Kung Fu ☐ Yachting	☐ Yachting	☐ Kung Fu
□ Lacrosse □ YMCA/ YWCA	☐ YMCA/ YWCA	□ Lacrosse
☐ Lawn Bowls ☐ Other:	☐ Other:	☐ Lawn Bowls
No more than 5 choices may be selected.	ted	No more than 5 choices may be selected

Declaration

* indicates a required field

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. the General Manager, CEO or Executive Officer, President, Organisation Board or Committee of Management Chair, Chancellor.

I declare that: *
☐ I am duly authorised by the organisation to prepare and submit this application.
$\hfill\Box$ This organisation is eligible to apply for funding in accordance with the eligibility criteria
in the Funding Guidelines.
☐ The responses in this application and all supporting documents provided are to the best
of my knowledge true and correct.
☐ I understand that the Office of Sport may disclose the information provided in this
application to other Government agencies, Local Government, reviewers and staff assisting
with the administration or promotion of State Government Grant Schemes and/or in the
event of a request pursuant to the Government Information (Public Access) Act 2009.
☐ I understand that information in relation to this project will be made public in the event
that the application for funding is successful and in other circumstances as outlined in the
Program Guidelines.
☐ Where required, our project will comply with all the relevant codes, standards and
applicable legislation of the Australian and NSW Governments.

minimum The a Child Sex join the S	n Public Liability Ins pplicant organisat ual Abuse on its lis	surance cover of \$ ion is not named to st of Institutions th	nat have not joined or s	tion of the project. s Scheme for Institutional
Name *				
Title	First Name	Last Name		
Position	*			
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Busines	s Phone Number	*		
Must be a	n Australian phone n	umber.		
Mobile F	Phone *			
Must be al	n Australian phone n	umber.		
Email Ad	ddress *			
Must be a	n email address.			
Newsle	tter			
Would y ○ Yes	ou like to subsci	ribe to the Office	e of Sport Sportshort O No	s newsletter? *
Email Ac	ddress for newsl	etter subscriptio	on *	
Marablana				
Must be a	n email address.			
Applica	ition Feedback			
	to improve this for		e online application prosection has no impact o	ocess so that we can on the outcome of your
VerySomeSome	ate your experiences and simple to what easy and simple to conditional to conditional difficult to complete to complete the complete to complete the	o complete aple to complete amplete	this application form	n: *

Please estimate how man	y hours you spent	completing this	application *
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Must be a whole number (no decimal place).

How did you find out about this round of Centre of Excellence Fund? *

- Our organisation has applied previously
- Office of Sport newsletter
- O Social media (e.g. Facebook, LinkedIn etc)
- Member of Parliament
- Word of mouth