20 October 2021

***Per email: centres@rdansw.org.au***

Centre Secretary

RDA (NSW) Centre

**Information required by insurer for 2022 year insurances**

The RDA (NSW) insurer, EBM, has requested the information in the attachment to this letter.

Could you please supply the information requested as it applies to your Centre.

It is understood that exact numbers and details will not be known, therefore all that is required is for your Centre to supply the information which you reasonably expect to apply in respect of your Centre for the year commencing 1 January 2022.

Could you please ensure that you submit your results **no later than Friday, 19 November, 2021** to ensure that the information can be amalgamated and submitted to the insurer in time for insurance cover to be provided from the start of the 2022 RDA (NSW) year.

Please advise both State Office and me, via email at stateoffice@rdansw.org.au and joseph.orland@rdansw.org.au respectively if you have any questions in relation to the information requested.

Thank you.

For, and on behalf of, the Board of RDA (NSW),

(Joseph Orland)

*Honorary Director, Company Secretary, Finance Officer*

*Riding for the Disabled Association (NSW)*

**Information required for Insurance purposes – 2022 year**

**RDA (NSW) ………………………………….. Centre**













