



Riding for the Disabled Association (NSW)

Summary of Issues and decisions from Minutes of Board Meetings held 16 March, 3 April 6 May, 3 July 2023

- Float from Nepean Centre garaged at Box Hill TT to go to MGL Centre
- The date of the AGM drawing comp flyer to go out to Centres after June each year
- Extend the AGM awards nominations to go to the Regional Reps. till 9 February each year
- the Board approves the creation of a Policy which allows for Centres to incur reasonable expenditure in excess of \$5,000 in any one transaction for insurance premiums, purchase of horse feed and the purchase of horses for regular RDA (NSW) activities up to a limit of \$8,000
- CASP budget agreed on by the Board - CASP to send an email one week prior to let the Board know allocation of money as required.
- Fuel Expenses – The finance committee to review claim amount for Fuel expenses
- CD committee – 3 nominations received, Jan Pike, Kate Wilson Karen Harrington. Jenny Wilkinson is the Chair
- “State Office” has relocated to its new office at Sports House.
- Annual Survey introduced and sent out to all Centres to complete. Final due date for the survey to come to SO is 1 August.
- Strategic Plan - 2022 to 2025 – report received from EB– on course, work in progress
- Succession planning - TORS – OS sent TORS to the disciplines. Received some updates from the disciplines – work in progress
- Amending the RDA (NSW) Centre Constitutions – Centre constitutions to be looked at and changed in accordance to the State Constitution.
- Proposals for a Tele communications Tower at Box Hill Property – Best offer from Telstra
- Glenn Walker will perform 40 hours Coaching at Narrabri Centre to assist the Centre in completing their program
- All keys from Nepean Centre to be returned to Nepean City Council. All signs at the closed Centre taken down.
- The RDA(NSW) Tractor garaged at Nepean Council has been sent to Wauchope/Port Macquarie RDA Centre.
- Coaching AE Course - upgrading to aXelerate Turbo. RTO Admin assistant approved for extra hours to update to aXelerate Turbo
- The board agrees to the CASP Reimbursement Proposal. coaches need to put in an expense form and that a new Expense form for Coaching is to be developed noting that paid coaches do not get reimbursed by RDA (NSW)

- Coaching Workshop held at the Ryde Centre in June – very successful. Dressage Championships to be held in August
- Cert III and external students to be trialed +
- Money from grant has been received for mental health and will be distributed to EFHM&L for the discipline to use. Directors and staff to undertake the training as well.
- West Wyalong – all documentation including financials from the closed centre sent to OS. Goulburn Centre received the horses and equipment as Goulburn mentored the Centre during their operation.
- Ian Travers asked to fill a casual vacancy left by Diane Burnicle for 12 months until the AGM in 2024
- JO and OS clarified their nomination for Board for 2023 and why one term is for 3 years
- New Award - PB Distinguished service on a State Committee/Discipline Award. Candidates Joan Edwards and Louise Neill received this award at the AGM in 2023
- Subdivision Box Hill Property being investigated. The subdivision will not impact on Box Hill TT Centre it will cut into a marginal line just inside the former CD area.
- OCG has notified the EO that our Centres are to do their own WWCC checks and send the information to SO to re verify and record.
- the board to give consideration to acquiring land for the purposes of opening an RDA (NSW) centre using funds that are already available to the association
- Annual Report and Coronation Coin distributed at the RDA (NSW) AGM. The report and Coin to be sent to the Centres that did not attend after SO reopens
- Administration Workshop held at Rydges Norwest before the AGM – very successful
- 2023 – 2025 Directors and Their portfolios:
 - Tracy Lucas – Chairperson/Grants/Assistant communications
 - Joseph Orland – EO/FO
 - Jan Pike CoSec/Assistant EO
 - Glenn Walker – Assistant FO/Assistant Grants Officer
 - Olwen Smith – MPIO/Communications
 - Clarry Quirk – Development Officer/Horse Welfare
 - Ed Binney – Marketing
 - Allan Burton – Riders Rep.
 - Ian Travers – Fundraising

Kind Regards

Tracy Lucas *Tracy Lucas*

Hon: Chairperson/Grants Officer/Assistant Communication Officer

Riding for The Disabled Association NSW

RDA(NSW)

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